



STRIVE Prep

Procedures for Public Requests for Reasonable Accommodations and Procedures for the Investigation of Public Complaints Regarding the Provision of Requested Accommodations

The Americans with Disabilities Act (“the ADA”) and Section 504 of the Rehabilitation Act (“Section 504”) define a disability as: (i) a physical or mental impairment which substantially limits one or more major life activities; (ii) a record of such an impairment; or (iii) being regarded as having such an impairment.

In accordance with applicable law, STRIVE Prep shall make reasonable modifications in policies, practices, or procedures, when such modifications are necessary to afford STRIVE Prep’s services, facilities, privileges, advantages, or accommodations to individuals with disabilities, unless provision of the requested modification would fundamentally alter the nature of such services, facilities, privileges, advantages, or accommodations.

STRIVE Prep shall also take such steps as may be necessary to ensure that no individual with a disability is excluded, denied services, segregated, or otherwise treated differently than other individuals because of the absence of auxiliary aids and services, unless provision of the requested accommodation would fundamentally alter the nature of such services, facilities, privileges, or advantages, or would result in an undue burden.

STRIVE Prep has adopted the following procedures to promptly and fairly address requests for modifications or accommodations and concerns and complaints regarding the provision of requested modifications or accommodations. Complaints may be submitted orally or in writing.

Please note, STRIVE Prep is a charter school authorized by Denver Public Schools (“DPS”). Pursuant to Facility Use Agreements, STRIVE Prep schools are located in facilities operated by DPS. Pursuant to Facility Use Agreements, DPS is responsible for the management, operation and general maintenance of STRIVE Prep facilities, including, but not limited to, Americans with Disabilities Act (“ADA”) Compliance.

STRIVE Prep’s Senior Director of Campus Operations shall be responsible for receiving requests for modifications and accommodations for school locations and the Senior Director of Central Operations shall be responsible for receiving requests for modifications and accommodations for the Central Office. Each shall be responsible for conducting an investigation and coordinating all complaint procedures and processes for any alleged violation of federal or state statute, DPS and/or STRIVE Prep policy requiring the provision of reasonable accommodations and modifications.

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Requests for Modifications or Accommodations

It shall be the responsibility of a member of the public to inform the principal at the specific school location or the Senior Director of Campus Operations (or the Senior Director of Central Operations for Central specific requests) of the need for a modification or accommodation to access STRIVE Prep's services, facilities, privileges, or advantages and to provide the principal and/or the Senior Director of Campus Operations with sufficient information to support the need for the modification or accommodation requested. However, if principal or the Senior Director of Campus Operations has a reasonable basis to believe that a modification or accommodation is needed to allow the individual to access STRIVE Prep's services, facilities, privileges, or advantages, the principal and/or the Senior Director of Campus Operations should consult with the individual regarding his/her/their potential need for accommodation.

Any member of the public in need of a modification or accommodation is encouraged to submit a written request via email to the Senior Director, principal or their designee. However, verbal notification is sufficient to initiate the process.

Once an individual has requested an accommodation, the Senior Director of Operations or his/her/their designee shall determine within fifteen business days, to the extent practicable, whether the individual has a disability for which an accommodation is required, what constitutes a reasonable accommodation, and whether the accommodation requested is reasonable. This decision shall be made on a case-by-case basis. The Senior Director or his/her/their designee shall confer with appropriate DPS officials in making this decision, as relevant, and shall provide the individual with written notice of the decision. In cases involving STRIVE Prep facilities, **DPS is responsible for Americans with Disabilities Act ("ADA") Compliance.** STRIVE Prep will relay DPS' decision to the member of the public and coordinate with DPS on providing the accommodation.

Complaint Procedure

An individual may appeal the decision by submitting a written appeal to the Chief Executive Officer of STRIVE Prep or his/her/their designee within 10 calendar days of receipt of the notification of a denial of a requested accommodation. The written appeal shall include any additional evidence to be considered and shall state with specificity the appellant's disagreements with the decision. The Chief Executive Officer or his/her/their designee shall review the evidence and submit a final written report affirming or reversing the determination within 15 calendar days of receipt of the appeal. The Chief Executive Officer or designee's decision shall be final.

Legal Ref.:

Section 504 of the Rehabilitation Act, 29 U.S.C. § 794
Americans with Disabilities Act, 42 U.S.C. § 12101 et seq
Individuals with Disabilities Education Act, 20 U.S.C. §1400
C.R.S. § 22-32-109(1)(kk)(II)
C.R.S. § 24-34-301 et seq.
C.R.S. § 24-34-401 et seq.
C.R.S. § 24-34-601 et seq.